



**OREGON
MUSEUMS
ASSOCIATION**

Volunteer application

Thank you for offering to volunteer with the Oregon Museums Association (OMA)! OMA is a small organization with an all-volunteer board of directors, and one part-time paid staff person. OMA volunteers help us provide excellent programming and networking opportunities for individuals and organizations across Oregon.

We are looking for volunteers that:

- Demonstrate the geographic diversity of the state
- Represent varied areas of museum specialties and professions
- Bring a unique perspective to and interest in contributing to Oregon's museum communities;
- Are current OMA members

Volunteer information

Today's date: _____

* First name _____ * Last name _____

Title _____

* Organization/Affiliation _____

* Mailing address _____

* City _____ * State _____ * Zip code _____

Phone # _____

* Email _____

Volunteer interest

Please check the activities or committees you are interested in.

Activities

Social media Help with our social media accounts.

Advocacy Monitor federal, state, and local activities and create alerts for our members.

Research Help fill in the information about Oregon museums on our website.

Writing Write an article for our newsletter or website.

Committees

☐ Diversity, Equity, Access, and Inclusion (DEAI)

Looking for 1 volunteer to help with the following throughout the year:

- Honor and demonstrate excellence in diversity, equity, accessibility, and inclusion.
- Seek, create, and implement DEAI best practices within all aspects of OMA's work.
- Contribute website, social media, and newsletter content; posting updates and calls to action.

☐ Membership

Looking for 1 volunteer to help throughout the year by supporting membership drives, suggesting and recruiting new members, and helping improve the member experience.

☐ Development

Looking for 1 member volunteer to help with the following throughout the year:

- Create fundraising strategy and annual goal.
- Develop relationships with funders and sponsors.
- Solicit sponsors for annual conference, workshops, webinars and other OMA activities.

☐ Online Programs

Looking for volunteers to help with the following throughout the year:

- Webinars: (1 per webinar) Marketing, logistics, tech support
- Meet ups: (1-2 per meet up) Meet ups are fun and informal networking opportunities. Host, organize and promote meet ups in your region. Especially looking for volunteers outside of the Portland metro region.

☐ In-person Workshops

Looking for 1-2 volunteers to help with marketing, logistics and set up. Workshops generally take place in the spring. NOTE: In 2020, the workshop will be online and offered in the fall.

☐ Conference Program

Looking for 1-4 volunteers to help develop and plan OMA's annual conference. Especially of interest are those located in or familiar with Florence, OR, the site of the 2021 OMA Annual Conference.

Volunteers may help with the following:

- Market conference and RFP.
- Review proposals and select sessions.
- Suggest pre-conference workshops, if any.
- Work with local museums and organizations to shape program.

☐ Conference Logistics

Looking for 1-4 volunteers, preferably located in or familiar with the site of the conference. The 2021 OMA Annual Conference will be held in Florence, OR in the fall.

Volunteers may help with the following:

- Suggest and collaborate with regional co-hosts.
- Suggest conference venue, catering, local lodging and dining options.
- Suggest conference sponsors, silent auction donors/items and scholarships.
- Suggest pre-conference tours and events.

Experience and interest

Please describe your skills, experience, and interest working with the topics you have selected.

Why do you want to volunteer with OMA?

Please email this application to connect@oregonmuseums.org or print and mail the completed form to: Oregon Museums Association, PO Box 8604, Portland, OR 97207. Please [email us](#) with any questions.